

Ward Leonard Electric Company Inc.
401 Watertown Road
Thomaston, CT 06787
Telephone 860 283 5801
Fax 860 283 5777
www.wardleonard.com



We at Ward Leonard Electric Company Inc. are requiring that our Certified Suppliers acknowledge their compliance with our Quality Assurance Procurement Requirements (QAPR 001). Our Suppliers shall maintain all Certificates of Conformance and/or Compliance per paragraph 2.6 of the QAPR 001 at the Supplier Facility unless otherwise specified on the Purchase Order. We are taking this step to help ensure that Ward Leonard Electric Company Inc. remains in compliance with all applicable federal laws, regulations and contract requirements.

By signing this form you, the Supplier, certifies that the QAPR 001 contents shall be followed and all applicable documentation shall be maintained at the Supplier facility for a minimum of 10 years and shall be made available for review upon request within 24 hours. Mercury Free and Asbestos free yearly certification form P10 has been completed and delivered to Ward Leonard's Purchasing Department.

Ward Leonard Electric Company Inc retains the right to review and/or request copies of all documentation and to have documents supplied to us with in 24 hours of the request.

This certification shall be effective as of the date of signing and shall remain in effect through the calendar year _____. This certification must be received within one (1) week of receipt.

All forms and Supplier Documentation are located on the Ward Leonard Website under Business Partners at www.wardleonard.com.

Please complete the following and submit to the Quality Assurance Department at Ward Leonard via: Fax: 860-283-5777, e-mail: lkennedy@wardleonard.com or mail to the address above.

Company Name: _____

Signature: _____
Authorized Company Representative

Date: _____

Title: _____

Print Name: _____

Regards,
Lee Kennedy
Quality Assurance Manager